



Please reply to:

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Date: 24 June 2024

Notice of meeting

Commercial Assets Sub-Committee

Date: Monday, 1 July 2024

Time: 1.30 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Commercial Assets Sub-Committee

Councillors:

S.N. Beatty
A. Gale

R. Chandler
L. E. Nichols

D. Saliagopoulos
H.R.D. Williams

Substitute Members: Councillors M. Beecher, T. Burrell, M. Gibson, K. Howkins and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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Terms of Reference

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The Committee's terms of reference are attached to assist.

1. Nominations for Chair and Vice-Chair

To elect a Chair for this meeting of the Commercial Assets Sub-Committee.

To seek nominations for Chair and Vice-Chair of this Committee and make a recommendation to Council for these appointments.

2. Apologies for absence & substitutions

To receive any apologies for non-attendance and details of Member substitutions.

3. Disclosure of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Forward Plan

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To note the Forward Plan for future Commercial Assets Sub-Committee business.

6. Exclusion of Public and Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

7. Commercial Assets Sub-Committee Independent Person

Verbal
Report

To receive a verbal update on the recruitment of an Independent Person for the Commercial Assets Sub-Committee.

8. Revised Letting Terms – Elmbrook House, 18-19 Station Road, Sunbury **To Follow**

To consider a report on the revised letting terms for Elmbrook House.

9. Annual Commercial Property Report for Financial Year 2023/2024 **11 - 50**

To note the Annual Commercial Property Report for the year ending 31 March 2024.

10. Urgent Actions **To Follow**

To consider and approve any urgent actions that have arisen.